

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

May 20, 2002

RESPONSIBLE STAFF:

Jim Arnoult

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Held	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Award a Contract for the Retrofit of Christman Stormwater Management Pond (\$423,444)

SUPPORTING BACKGROUND:

Almost 100 acres of land drains to the pond in Christman Park. The existing pond provides very little, if any, stormwater management. In addition, there are significant maintenance issues that need to be corrected. The existing riser structure is starting to lean and the outflow pipe system is undersized.

The proposed retrofit project will address the maintenance issues and improve the existing facility to provide quantity and quality control of stormwater runoff. The project will receive \$275,000 in reimbursement funding from the Maryland Department of the Environment (MDE).

Bids for the project were opened on May 1, 2002. The following bids were received:

Heritage Builders, Inc.	\$423,444.00
Environmental Quality Resources	\$518,282/63

The City Engineers estimate was \$375,000. The low bidder is within 15 percent of the engineer's estimate. Both bidders have successfully completed stormwater management retrofit projects for the City. Therefore the low bid appears to be reasonable and it is recommended that the contract be awarded to the low bidder Heritage Builders, Inc. Funds are available in the CIP for this project.

DESIRED OUTCOME:

Approve Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: James D. Arnoult Date of City Council Meeting: May 20, 2002

AUTHORIZING

Purchase ☐ Award Contract ☒ Transfer Funds ☐ Negotiate/
Execute a Contract ☐

BID INFORMATION:

Advertisement Date April 17, 2002

Newspaper(s) Gazette

Bids Opened/Tabulated (date) May 1, 2002

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

Provide a path from Victory Farm Drive to existing service drive that connects with Saybrook Oaks Drive at the Forest Oak Middle School.

CONTRACTED/PURCHASE FROM:

Company Name: Heritage Builders, Inc.

Street Address: 4 Park Avenue

P. O. Box Number

City/State/Zip: Gaithersburg, Maryland 20877-2916

CONTRACT/PURCHASE AMOUNT: \$423,444.00

Check One: In the Amount of ☐ Not to Exceed ☐ Estimated Amount ☒

FUNDS TO BE EXPENDED FROM: Operating Budget ☐ Capital Improvements Budget ☒

Account Number: CIP 99999 Contingency

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS

Available ☒ Not available ☐

Arnoult
Finance Dept.

5/15/02
Date

Resolution No. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT
FOR THE RETROFIT OF CHRISTMAN STORMWATER
MANAGEMENT POND RETROFIT PROJECT

WHEREAS, an invitation to bid for the stormwater management retrofit of Christman Pond Retrofit was duly advertised in the April 17, 2002, issue of the Gaithersburg Gazette, and sealed bids were opened and tabulated on May 1, 2002; and

WHEREAS, the Mayor and Council have determined to award a contract for said construction to the lowest bidder meeting City specifications:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to award a contract to Heritage Builders, Incorporated, 4 Park Avenue, Gaithersburg, Maryland 20877-2916, in the amount of Four Hundred Twenty-Three Thousand, Four Hundred Forty-Four Dollars and No Cents (\$423,444.00) for the retrofit of Christman Storm Water Management Pond Retrofit in accordance with the bid documents; said funds to be expended from the Capital Improvements Budget.

ADOPTED by the Mayor and City Council this 20th day of May, 2002.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 20th day
of May, 2002.

David B. Humpton, City Manager